



# Agenda Item Form

Agenda Date: 5/18/04

Districts Affected: All

Dept. Head/Contact Information: Byron Johnson, Director, Purchasing Department

## Type of Agenda Item:

- |  |   |  |
|--|---|--|
| <input type="checkbox"/> Resolution                                  | <input type="checkbox"/> Staffing Table Changes   | <input type="checkbox"/> Board Appointments        |
| <input type="checkbox"/> Tax Installment Agreements                  | <input type="checkbox"/> Tax Refunds              | <input type="checkbox"/> Donations                 |
| <input checked="" type="checkbox"/> RFP/ BID/ Best Value Procurement | <input type="checkbox"/> Budget Transfer          | <input type="checkbox"/> Item Placed by Citizen    |
| <input type="checkbox"/> Application for Facility Use                | <input type="checkbox"/> Bldg. Permits/Inspection | <input type="checkbox"/> Introduction of Ordinance |
| <input type="checkbox"/> Interlocal Agreements                       | <input type="checkbox"/> Contract/Lease Agreement | <input type="checkbox"/> Grant Application         |
| <input type="checkbox"/> Other _____                                 |   |  |

## Funding Source:

- ☐ General Fund
- ☐ Grant (duration of funds: \_\_\_\_\_ Months)
- ☒ Other Source: 508006-29209-04200401-PMB0005009, BE Capital Acquisition Public Safety (\$397,750.00)
- 508006-29205-04200401-PMB0005005, BE Capital Acquisition Health (\$59,500.00)
- 508006-29204-04200401-PMB0005004, BE Capital Acquisition Fire (\$108,750.00)
- 508006-29201-04200401-PMB0005001, BE Capital Acquisition Parks (\$67,980.00)

## Legal:

- ☒ Legal Review Required      Attorney Assigned (please scroll down): Ruth Reyes      ☐ Approved      ☐ Denied

Timeline Priority:   ☐ High      ☐ Medium      ☒ Low      # of days: \_\_\_\_\_

## Why is this item necessary:

To purchase used program vehicles for various City departments.

## Explain Costs, including ongoing maintenance and operating expenditures, or Cost Savings:

Cost of vehiles is \$633,980.00. Any ongoing maintenance or operating expenditures will come from operating accounts.

## Statutory or Citizen Concerns:

N/A

## Departmental Concerns:

N/A

\*  
DATE: May 12, 2004

TO: Municipal Clerk

FROM: Byron E. Johnson, C.P.M.  
Director of Purchasing x 4313

THRU: Aurora Wells  
Interim Bid Clerk ext. 4038

CITY CLERK DEPARTMENT  
MAY 18 2004 PM 1 31

Please place the following item on the **CONSENT** agenda for the Council Meeting of **MAY 18, 2004.**

Item should read as follows:

Bid No.	2004-117	Used Program Vehicles
Award to:	Vendor 1	Sisbarro Buick, Pontiac, GMC
		Las Cruces, NM
Item (s):		#1 – 38/each @ \$10,250.00
		#3 – 1/each @ \$8,250.00
		#4 – 14/each @ \$10,250.00
		#5 – 3/each @ \$8,250.00
Amount:		\$566,000.00

	Vendor 2	Casa Ford Inc.
		El Paso, TX
Item (s):		#6 – 4/each @ \$16,995.00
Amount:		\$67,980.00

Department:	Various
Funding Sources:	508006-29209-04200401-PMB0005009
	BE Capital Acquisition Public Safety (\$397,750.00)
	508006-29205-04200401-PMB0005005
	BE Capital Acquisition Health (\$59,500.00)
	508006-29204-04200401-PMB0005004
	BE Capital Acquisition Fire (\$108,750.00)
	508006-29201-04200401-PMB0005001
	BE Capital Acquisition Parks (\$67,980.00)
Total award:	\$633,980.00
District (s):	All

The Fleet Services, and Purchasing Departments recommend award as indicated to the lowest responsive offer meeting specifications, from responsible parties.

This is a fixed-price, single (one-time) purchase, to purchase Used Program Vehicles. Vendor No. 1 offers options to purchase up to one hundred percent (100%) of the original contract quantities, at the same unit price, if exercised within three (3) months and six (6) months from the date of award of the contract. Vendor No. 2 offers an option to purchase up to one hundred percent (100%) of the original contract quantities, at the same unit price, if the option is exercised within three (3) months from the date of award

of the contract. No prompt payment discounts were offered by either Vendor.

Contact person: Barbara Crumley, Procurement Analyst at 541-4315.

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AGENDA FOR: **MAY 18, 2004**

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## PROJECT FORM

DATE: May 11, 2004

PROJECT: Used Program Vehicles  
BID NO: 2004-117 DEPARTMENT: Various  
FUNDING SOURCES: 508006-29209-04200401-PMB0005009, BE Capital Acquisition Public Safety (\$397,750.00)  
508006-29205-04200401-PMB0005005, BE Capital Acquisition Health (\$59,500.00)  
508006-29204-04200401-PMB0005004, BE Capital Acquisition Fire (\$108,750.00)  
508006-29201-04200401-PMB0005001, BE Capital Acquisition Parks (\$67,980.00)

REPRESENTATIVE DISTRICT(S): All

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RECOMMENDATION: Vendor (1): Sisbarro Buick, Pontiac, GMC  
Las Cruces, NM

Item(s): #1 - 38/each @ \$10,250.00  
#3 - 1/each @ \$8,250.00  
#4 - 14/each @ \$10,250.00  
#5 - 3/each @ \$8,250.00  
Amount: \$566,000.00

Vendor (2): Casa Ford Inc.  
El Paso, TX

Item(s): #6 - 4/each @ \$16,995.00  
Amount: \$67,980.00

The Fleet Services, and Purchasing Departments recommend award as indicated to the lowest responsive offer meeting specifications, from responsible parties.

This is a fixed-price, single (one-time) purchase, to purchase Used Program Vehicles. Vendor No. 1 offers options to purchase up to one hundred percent (100%) of the original contract quantities, at the same unit price, if exercised within three (3) months and six (6) months from the date of award of the contract. Vendor No. 2 offers an option to purchase up to one hundred percent (100%) of the original contract quantities, at the same unit price, if the option is exercised within three (3) months from the date of award of the contract. No prompt payment discounts were offered by either Vendor.

BIDS SOLICITED 24 (19 local)  
BIDS RECEIVED 02  
"NO BID" RECEIVED 01

CURRENT TAXES PAID \_\_\_\_\_  
OUT-OF-TOWN- \_\_\_\_\_

TOTAL RECOMMENDED AWARD: \$633,980.00

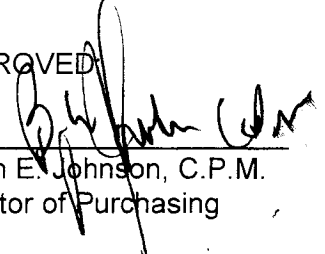
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COUNCIL APPROVED \_\_\_\_\_ REJECTED \_\_\_\_\_ CITY CLERK \_\_\_\_\_

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APPROVED

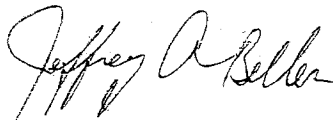
COUNCIL MEETING DATE: May 18, 2004

  
Byron E. Johnson, C.P.M.  
Director of Purchasing

City of El Paso  
*Fleet Services Department*

BID # 2004-117, Program Vehicles

<u>POSTED Requisition Number:</u>	2004006990, 2004006991, 2004006992
<u>Recommended bidder(s):</u>	Sisbarro Buick Pontiac GMC
<u>Recommended Item(s):</u>	Item 1, 38 each Item 3, <del>4 each</del> 1 each Item 4, 14 each Item 5, 3 each
<u>Department ID:</u>	04200401
<u>Account No:</u>	508006
<u>If applicable, Project Code:</u>	PMB0005004 Fire, \$108750 PMB0005005 Health, \$59500 PMB0005009 PD, <del>\$422,500</del> \$397750
<u>Funding Source:</u>	2004 GO Bonds
<u>Total expenditure:</u>	<del>\$590,750</del> 566,000
 <u>POSTED Requisition Number:</u>	 2004006994
<u>Recommended bidder(s):</u>	Casa Ford
<u>Recommended Item(s):</u>	Item 6, 4 each
<u>Department ID:</u>	04200401
<u>Account No:</u>	508006
<u>If applicable, Project Code:</u>	PMB0005001 Parks
<u>Funding Source:</u>	2004 GO Bonds
<u>Total expenditure:</u>	\$67980



Jeffrey A Belles, Fleet Services Department  
05/05/2004

Sisbarro was the low bidder meeting specifications for items 1-5 and Casa Ford was the low bidder for item 6.

# CITY OF EL PASO BID TABULATION

**BID ITEM: USED PROGRAM VEHICLES - ALL CITY DEPARTMENTS**

**BID DATE: MARCH 24, 2004**

**BID # 2004-117**

**DEPARTMENT: POLICE**

			CASA FORD INC. EL PASO, TX	SISBARRO BUICK PONTIAC GMC LAS CRUCES, NM		
ITEM	EST. QTY.	DESCRIPTION OF ITEM	UNIT PRICE	UNIT PRICE	UNIT PRICE	UNIT PRICE
1.	45	4-DOOR INTERMEDIATE SEDAN, AS SPECIFIED, UNDER 20,000 MILES	\$11,925.00**	\$10,250.00**	\$0.00**	\$0.00**
2.	2	MINI PASSENGER VAN, AS SPECIFIED, UNDER 20,000 MILES	\$14,995.00**	\$14,600.00**	\$0.00**	\$0.00**
3.	20	4-DOOR COMPACT SEDAN, AS SPECIFIED, UNDER 20,000 MILES	\$10,925.00**	\$8,250.00**	\$0.00**	\$0.00**
4.	20	4-DOOR INTERMEDIATE SEDAN, AS SPECIFIED, UNDER 20,000 MILES	\$11,925.00**	\$10,250.00**	\$0.00**	\$0.00**
5.	20	4-DOOR COMPACT SEDAN, AS SPECIFIED, UNDER 20,000 MILES	\$10,925.00**	\$8,250.00**	\$0.00**	\$0.00**
6.	4	15-PASSENGER VAN, AS SPECIFIED, UNDER 20,000 MILES	\$16,995.00**	\$17,850.00**	\$0.00**	\$0.00**

**\*\*IF THE PRICES FOR THESE VEHICLES VARY, PLEASE COMPLETE THE PRICE LIST ON THE FOLLOWING PAGE.**

	YEAR	2004	2003		
	MAKE	CHEVY	CHEV		
	MODEL	MALIBU CLASSIC	BUICK CENTURY		
	MILEAGE	↓ 20K	UNDER 25K		
	PRICE	\$11,925.00	\$9,950.00		
	YEAR	2003	2003		
	MAKE	FORD	DODGE		
	MODEL	FREESTAR	STRATUS		
	MILEAGE	↓ 20K	UNDER 25K		
	PRICE	\$14,995.00	\$9,950.00		
	YEAR	2004	2004		
	MAKE	DODGE	DODGE		
	MODEL	NEON	STRATUS		
	MILEAGE	↓ 20K	UNDER 20K		
	PRICE	\$10,925.00	\$11,250.00		

APPROVED BY: \_\_\_\_\_

DATE: 3/25/04

2004-117 USED PROGRAM VEHICLES - ALL CITY DEPARTMENTS - POLICE DEPARTMENT

# CITY OF EL PASO BID TABULATION

**BID ITEM: USED PROGRAM VEHICLES - ALL CITY DEPARTMENTS**  
**BID DATE: MARCH 24, 2004**

**BID # 2004-117**  
**DEPARTMENT: POLICE**

		CASA FORD INC. EL PASO, TX	SISBARRO BUICK PONTIAC GMC LAS CRUCES, NM		
	YEAR	2003	2003		
	MAKE	FORD	OLOS		
	MODEL	E350 15 PASS	ALERO		
	MILEAGE	↓ 20K	UNDER 25K		
	PRICE	\$16,995.00	\$9,950.00		
	YEAR		2004		
	MAKE		DODGE		
	MODEL		NEON		
	MILEAGE		UNDER 20K		
	PRICE		\$9,450.00		
	YEAR		2004		
	MAKE		CHEV		
	MODEL		CAVALIER		
	MILEAGE		UNDER 20K		
	PRICE		\$9,450.00		
	YEAR		OPTIONS FOR		
	MAKE		20-25K MILES		
	MODEL		AND 2004 MODELS.		
	MILEAGE				
	PRICE				
	YEAR				
	MAKE				
	MODEL				
	MILEAGE				
	PRICE				
	YEAR				
	MAKE				
	MODEL				
	MILEAGE				
	PRICE				
	YEAR				
	MAKE				
	MODEL				
	MILEAGE				
	PRICE				

APPROVED BY: \_\_\_\_\_

DATE: 3/25/04

# CITY OF EL PASO BID TABULATION

<b>BID ITEM: USED PROGRAM VEHICLES - ALL CITY DEPARTMENTS</b> <b>BID DATE: MARCH 24, 2004</b>			<b>BID # 2004-117</b> <b>DEPARTMENT: POLICE</b>	
	<b>CASA FORD INC.</b> <b>EL PASO, TX</b>	<b>SISBARRO BUICK</b> <b>PONTIAC GMC</b> <b>LAS CRUCES, NM</b>		
<p>THE CITY AT ITS SOLE DISCRETION, MAY EXERCISE ANY OPTION TO PURCHASE AN ADDITIONAL QUANTITY OF ITEMS, BY GIVING THE CONTRACTOR WRITTEN NOTICE WITHIN THE TIME PERIOD NOTED ON THE SELECTED OPTIONS.</p> <p>BIDDER OFFERS THE CITY THE OPTION OF PURCHASING UP TO ONE HUNDRED PERCENT (100%) OF THE ORIGINAL CONTRACT QUANTITIES, AT THE SAME UNIT PRICE, IF THE OPTION IS EXERCISED WITHIN:</p> <p>A. THREE (3) MONTHS FROM DATE OF AWARD OF THE CONTRACT.</p> <p>B. SIX (6) MONTHS FROM DATE OF AWARD OF THE CONTRACT.</p> <p>C. NO OPTION OFFERED.</p>	<p>YES <input checked="" type="checkbox"/> NO <input type="checkbox"/></p> <p>YES <input type="checkbox"/> NO <input type="checkbox"/></p> <p style="text-align: center;"><input type="checkbox"/></p>	<p>YES <input checked="" type="checkbox"/> NO <input type="checkbox"/></p> <p>YES <input checked="" type="checkbox"/> NO <input type="checkbox"/></p> <p style="text-align: center;"><input type="checkbox"/></p>	<p>YES <input type="checkbox"/> NO <input type="checkbox"/></p> <p>YES <input type="checkbox"/> NO <input type="checkbox"/></p> <p style="text-align: center;"><input type="checkbox"/></p>	<p>YES <input type="checkbox"/> NO <input type="checkbox"/></p> <p>YES <input type="checkbox"/> NO <input type="checkbox"/></p> <p style="text-align: center;"><input type="checkbox"/></p>
<b>PAYMENT TERMS:</b>	<b>NET - 30 DAYS</b>	<b>NET - 30 DAYS</b>		
<b>BIDDER'S PROMISED DELIVERY:</b>	<b>90 CONSECUTIVE DAYS</b>	<b>NOT STATED</b>		
IF THE BIDDER DOES NOT SPECIFY AN EARLIER DELIVERY, THE CITY'S REQUIRED DELIVERY SHALL PREVAIL. A DELIVERY DATE EARLIER THAN THE CITY'S REQUIRED DELIVERY MAY BE CAUSE FOR THE REJECTION OF THE BID.				
<b>BIDS SOLICITED: 24</b>				
<b>BIDS RECEIVED: 2</b>				
<b>LOCAL BIDS: 19</b>				
<b>NO BIDS: 1</b>				

APPROVED BY: Maria Vire

DATE: 3/25/04

DICK POE CHRYSLER PLYMOUTH  
6501 MONTANA AVENUE  
EL PASO TX 79925

ATTN: MICHAEL MONROE  
MACK MASSEY  
950 CROCKETT STREET  
EL PASO, TX 79922

SISBARRO BUICK-PONTIAC GMC  
INCORPORATED  
425 WEST BOUTZ ROAD  
LAS CRUCES NM 88004

ATTN: RUBEN ROSENBRANS  
WESTSIDE TRUCKS  
520 VINTON ROAD  
VINTON, TX 79821

ATTENTION RICK KENLY  
CASA FORD  
5815 MONTANA AVENUE  
EL PASO TX 79925

CRAWFORD AUTO PLAZA  
6800 MONTANA AVE  
EL PASO TX 79925

MACK MASSEY MOTORS  
6318 MONTANA AVE  
EL PASO TX 79925

FW DODGE  
7500 VICOUNT  
EL PASO, TEXAS 79936

HERTZ  
6510 CONVAIR  
EL PASO, TX 79925

SUNLAND PARK  
PONTIAC/BUICK/GMC  
955 CROCKETT WAY  
EL PASO TX 79922

ATTENTION RUDY SANDOVAL  
SANDOVAL DODGE  
PO BOX 608  
LAS CRUCES NM 88004

MIDWAY CHEVROLET  
5915 MONTANA  
EL PASO TX 79915

MISSION CHEVROLET  
8434 GATEWAY EAST  
EL PASO TX 79907

SHAMALEY FORD ISUZU  
11310 GATEWAY BOULEVARD  
WEST  
EL PASO, TX 79936

BORMAN MOTOR COMPANY  
470 WEST BOUTZ  
LAS CRUCES NM 88005

HOY FOX AUTOMOTIVE MARKET  
1122 AIRWAY BOULEVARD  
EL PASO TX 79925

ATTN: WES BENSON  
RUDOLPH AUTOMOTIVE CORP  
5625 SOUTH DESERT BLVD  
EL PASO, TX 79902

ENTERPRISE  
JENNIFER JENNINGS  
4115 N. MESA  
EL PASO, TX 79902

WALLACE CHEVROLET  
SOUTH MAIN & BOUTZ  
LAS CRUCES NM 88004

WESTSIDE DODGE  
4646 NORTH MESA STREET  
EL PASO TX 79902

MESA FORD  
5550 NORTH DESERT BLVD  
EL PASO, TX 79912-1638

DICK POE DODGE INCORPORATED  
1363 AIRWAY BOULEVARD  
EL PASO TX 79925

BID INFORMATION SERVICE  
(ALL BIDS ARE ADVERTISED)

BID NET PROCESSING CENTER  
PO BOX 5600  
ALBANY, NY 12205

GREATER EL PASO CHAMBER OF COMMERCE  
ONE CIVIC CENTER PLAZA  
EL PASO, TX 79901

EL PASO HISPANIC CHAMBER OF COMMERCE  
2829 MONTANA AVE, B-100  
EL PASO, TX 79903

EL PASO TIMES NEWSPAPER  
CLASSIFIED/LEGAL SECTION  
PO BOX 20  
EL PASO, TX 79999

CONTRACT OPPORTUNITY CENTER  
4791 N. MESA  
EL PASO, TX 79902

SAM'S CLUB  
7970 NORTH MESA  
EL PASO, TX 79932

SUBCONTRACTORS ASSOCIATION  
PO BOX 3612  
EL PASO, TX 79923

COMMERCE BUSINESS WEEKLY  
2626 NORTHEAST #103  
EL PASO, TX 79902

BLACK CHAMBER OF COMMERCE  
ONE CIVIC CENTER PLAZA  
EL PASO, TX 79901